

**Harris County Department of Education
Minutes of Regular Board Meeting
October 16, 2019**

The Harris County Board of School Trustees met in a regular board meeting on October 16, 2019 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Josh Flynn, Board President, called the meeting to order at 1:00 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Josh Flynn, Board President; George Moore, Board Vice President; Eric Dick; Richard Cantu; Danny Norris; Don Summers; and Mike Wolfe

Board Members Absent: None

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; and Jonathan Parker, Assistant Superintendent for Academic Support; Kimberly McLeod, Assistant Superintendent for Education and Enrichment

Julia Andrews, Director Center for Safe and Secure Schools; Danielle Bartz, Chief of Staff; Darlene Breaux, Director Research and Evaluation Institute; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Marion Cooksey, Principal Highpoint East; Carie Crabb, Senior Director Therapy Services; Curtis Davis, Director Records Management; Stephanie De Los Santos, Director Client Engagement; Jeff Drury, Director Choice Partners; Dave Einsel, Director Communications and Creative Services; Melissa Godbout, Executive Assistant to Board of Trustees; Victor Keys, (AB West) Principal Academic Behavior School West; Anthony Mays, Senior Director Schools Division; Bill Monroe, Director Purchasing; Anthony Moten, Principal Fortis Academy; Brenda Mullins, Director Curriculum and Compliance Services; Gayla Rawlinson, Director Center for Grants Development; Donna Jones, (AB East), Principal Academic Behavior School East; Natasha Truitt, Executive Director Human Resources; Richard Vela, Senior Director Facilities; Frances Watson-Hester, Senior Director Teaching and Learning Center; Stephanie Wright, Chief Accounting Officer; Linda Zatopek, Director Educator Certification and Professional Advancement

Visitors: Colleen Vera, Tom Cottar, David Brown, Debra Carr, Mark Saunier

1. **Invocation** - Pam Shaw, School-Based Therapy Services
2. **Pledge of Allegiance to the US flag** - Jonett Edwards Miniell, Educator Certification and Advancement
3. **Pledge of Allegiance to the Texas flag** - Jonett Edwards Miniell, Educator Certification and Advancement
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

Colleen Vera addressed the board in support of item 7.B. and against item 7.C. She stated that HCDE should not be using tax dollars to operate a private nonprofit foundation that does not allow members of the public access to records, including its minutes. She stated that a foundation is there for a school district to raise money and help fund things with money the school district does not have, but that has not been how it works here, and that HCDE is funding the foundation instead. She stated that HCDE is paying for the foundation's audit, annual financial report, and secretary of state filings and HCDE employees are working on foundation matters on HCDE time. She stated that the Superintendent is the secretary of the foundation and he could be the liaison.

5. **Reports and presentations:**
 - A. **Recognition of "Principals Month"** – Jonathan Parker, Assistant Superintendent for Academic Support Services
 - B. **Presentation of 2019 Annual Achievement of Excellence in Procurement Award** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services.
 - C. **Presentation of the results of the Fiscal Year 2019 Risk Awareness / Assessment** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services.
 - D. **Annual Update from School-Based Therapy Services** - Carie Crabb, Senior Director

E. **Annual Update from Educator Certification and Advancement** - Lidia Zatopek, Director

F. **Superintendent Monthly Report** - James Colbert, Jr.

Superintendent Colbert recognized the HCDE principals. He stated that people lose sight of the scope of an on-campus principal. He stated that our principals do an exceptional job, particularly when they have students whose home districts have felt that they are unable to serve. He stated he appreciated everything they do and thanked them for being a part of HCDE. He stated that he and some of the board members had an opportunity to visit the new home of the Knights and that progress of the AB West campus was looking great and moving as planned. He mentioned several events that HCDE has had in the past month. He stated that a couple of weeks ago, HCDE hosted the 2019 Leadership Symposium, during which eight superintendents discussed the impact of the new accountability system on their communities and school districts with an audience of more than 300 educators. He informed the Board that HCDE had a site visit at Fortis Academy from the Hanley Foundation. He stated that it was powerful to have the students participate, including one young lady who thanked HCDE for helping her. He stated that the day before, HCDE hosted a school safety forum with principals, assistant principals, school resource officers, and first responders, where the focus was to be proactive and cultivate a safe environment. He stated it was exciting to see that many people utilize HCDE facilities to host that meeting.

G. **Report of the Board Feasibility Subcommittee** - Don Sumners

Don Sumners stated that the subcommittee had a meeting earlier today to discuss cooperation with the Education Foundation of Harris County. He stated that the Board would be discussing the relationship with the foundation in 2 agenda items today.

H. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

Danny Norris stated that he served as a delegate for the TASA/TASB Conference and voted on behalf of HCDE. He stated that he took advantage of workshops and learned how everyone else was doing around the state. He stated that it was a good learning experience. He explained that it was slightly different for HCDE because we are a county school board. He stated that it was a great time overall and encouraged other board members to attend if they have a chance.

Richard Cantu mentioned that it was the end of Hispanic Heritage Month and wished everyone a happy heritage month. He stated that he hoped that everyone took some time to reflect and honor the heritage of Hispanics in our community. He highlighted pioneers who have made a contribution in our community, including John J. Herrera, who was one of the leaders of LULAC; Leonel Castillo, who was one of the first Hispanics elected nationwide and was the founder of Houston International University; and Dr. Dorthey Caram, who was the founder of the Houston Hispanic Forum.

- I. **Monthly Financial Reports through 09/30/2019** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

Eric Dick left the meeting at 1:47 and returned at 1:49.

Danny Norris requested to pull item 6.C.10 from the consent agenda.

Richard Cantu requested to pull items 6.D.3 and 6.D.4 from the consent agenda.

Josh Flynn detailed an error in the minutes included in item 6.B.1, noting that the vote for item 5.E. should be 7-0.

Motion made by George Moore, seconded by Danny Norris to approve all items on the consent agenda, including the corrected minutes in item 6.B.1., with the exceptions of items 6.C.10, 6.D.3 and 6.D.4.

Motion passes with 7-0 voting to approve all items on the consent agenda, including the corrected minutes in item 6.B.1., with the exceptions of items 6.C.10, 6.D.3 and 6.D.4.

6. **ACTION ITEMS - CONSENSUS**

A. Consider approval of the following Business Services items:

1. Monthly Budget Amendment Report
2. September Disbursement Report
3. Monthly Investment Report for September 2019.

B. Consider approval of the following Board Meeting Minutes:

1. 09-18-2019 Regular Board Meeting

2. 09-18-2019 Budget Workshop
- C. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Contract renewal option for job no. 16/012MP for Educational/Instructional Software and Related Items with the following vendors:** Imagination Station, Inc. dba Istation (#16/012MP-07), and Rosetta Stone, Ltd (#16/012MP-11) for the period 12/15/2019 through 12/14/2020.
 2. **Contract renewal option for job no. 18/011KC for Fleet Fuel Monitoring and Related Items with the following vendors:** MVC Technology LLC dba Fleet IQ (#18/011KC-01), Fleetcard, Inc. dba Impac Fleet (#18/011KC-02), and WEX Bank dba Wright Express FSC (#18/011KC-03) for the period 11/29/2019 through 11/28/2020.
 3. **Contract renewal option for job no. 18/068MR for Security Services, Supplies and Related Items with the following vendor:** Brinks Inc. (formerly known as Dunbar Armored, Inc.) (#18/068MR-03) for the period 11/14/2019 through 11/13/2020.
 4. **Contract renewal option for job no. 19/001TJ Technology and Other Related Services and Products for Nutrition Services with the following vendors:** Robert L. Beyer Enterprises dba Automated Financial Systems, Inc. (19/001TJ-01); Young & Kenady Incorporated dba Descon (19/001TJ-02); EMS LINQ (19/001TJ-03); Global Payments, Inc. dba Heartland Payment Systems LLC/ Heartland School Solutions (19/001TJ-04); Assal Corporation dba InTouch POS (19/001TJ-05); Nutri-Link Technologies, Inc. (19/001TJ-06); PCS Revenue Control Systems, Inc. (19/001TJ-07); Cybersoft Technologies, Inc. dba PrimeroEdge (19/001TJ-08) for the period of 11/18/2019 to 11/17/2020.
 5. **Contract renewal option for job no. 19/007MR for JOC-IDIQ Signage, Scoreboards and Related items with the following vendor:** Kaiser International, Inc. dba Kaiser Graphics (#19/007MR-01) for the period 12/19/2019 through 12/18/2020.
 6. **Contract award for job no. 19/060MR for Disaster Debris Removal Services with the following vendor:** Graham County Land Company, LLC (#19/060MR-01) for the period 10/16/2019 through 10/15/2020.
 7. **Contract award for job no. 19/070MJ to Furnish and Install Applied Technology Learning Laboratories with the following vendors:** Creative

Learning Systems, LLC (#19/070MJ-01) and Quasar Data Center, Ltd (#19/070MJ-02) for the period 10/16/2019 through 10/15/2020.

8. **Assignment of contract for job no. 17/038CG-08 for IDIQ Roofing, Waterproofing & Moisture Control** from Fusion Trading, LLC dba Hi-Mark Roofing & Waterproofing (contract no.17-038CG-08) to Harvest Innovative Solutions, LLC. The effective date of the Consent for Assignment is October 16, 2019.
 9. **Assignment of contract for job no. 18/068MR-03 for Security Services, Supplies and Related Items** from Dunbar Armored, Inc. (contract no. 18/068MR-03) to Brinks, Inc. The effective date of the Consent for Assignment is October 16, 2019.
- D. Consider approval of the following items for Internal Purchasing:
1. **Contract renewal options for job no. 15/003LB for Local Food and Catering with the following vendors:** Pepi Corporation dba Alonti Cafe Catering and Demeris Catering, Inc. for the period 12/16/2019 through 12/15/2020.
 2. **Contract renewal option for job no. 15/051YR for Early Head Start Child Care Partnerships with the following vendor:** Fellowship of Purpose Early Childhood Learning Center (Purpose Kids) for the period 12/15/2019 through 12/14/2020 (fully funded by Head Start).
 5. **Contract renewal option for job no. 17/051YR for CASE for Kids After School and Summer Direct Service Providers with the following vendors:** Frias Business Group, Inc. dba Tutor Doctor, HYPE Freedom School, Inc., Read, Write & Create, Inc., Soaring with Eagles, Inc. and World Youth Foundation, Inc. for the period of 11/29/2019 through 11/28/2020.
 6. **Contract award for job no. 19/031IA-2 for CASE for Kids Consultants and Trainers to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Bot Shop, Grow Minds Consulting, LLC, HYPE Freedom School, Inc., Janet Pozmantier, M.S., LPC., LMFT, RPT, JJ's I'm Me Foundation, Konnecting the Dots, Monica Lewis School of Etiquette, New Spectrum Educational Consultants (Civil Society Educational Consultants), Project GRAD Houston, Smart Scholars Foundation, Yamp Records, LLC and Young Picassos Houston for the period of 11/01/2019 through 10/31/2024 (subject to annual appropriations of funding).

7. **Contract award for job no. 19/055YR Contracted Services for Choice Partners Cooperative to the proposers offering the best value to HCDE and meeting the specifications outlined in the RFP:** Hooper Strategies, Aspire Works, LLC, and Shepherd Government Services Group, for the period of 10/16/2019 through 10/15/2024, subject to annual appropriations of funding.
- E. Consider ratification/approval of the following grant proposals:
1. **Phase 1 Application to the Department of Health and Human Services Administration for Children and Families (HHS - ACF)** for Disaster Recovery funds to replace the Coolwood Head Start facility in the revised amount of \$581,975.
 2. **Grant request to the US Department of Health and Human Services (HHS) to convert some Head Start (HS) slots to Early Head Start (EHS) slots;** thereby authorizing HCDE to operate as a Head Start (HS) and Early Head Start (EHS) grantee in the cities of Baytown, Channelview, Crosby, Houston, Huffman, Humble, and La Porte within Harris County, Texas, including one-time funds of \$252,018 for start-up costs for EHS and \$12,835,823 for EHS/HS base operating costs, for a total of \$13,087,841.
 3. **Interlocal (revenue) contract for FY 2020 in the aggregate amount of \$474,929 with Academic and Behavior School East with the following districts:** Pearland ISD for eight (8) in-county annual contracts in the amount of \$164,840 (\$20,605 each); Texas City ISD for thirteen (13) out-of-county annual contracts in the amount of \$310,089 (\$23,853 each) for the contract period of 8/26/19 through 06/05/20.
 4. **Interlocal (revenue) contract for FY 2020 in the aggregate amount of \$251,225 with Highpoint School East with the following districts:** Crosby ISD for twenty-five (25) in-county annual contracts in the amount of \$251,225 (\$10,049 each) for the contract period of 08/26/19 through 06/05/20.
- F. Consider acceptance of the following grant awards:
1. **Consider acceptance of the Notice of Award (NOA) from the Department of Health and Human Services Administration for Children and Families (HHS - ACF)** for the HCDE Head Start Division for disaster recovery funds to replace the Coolwood Head Start Facility in the amount of \$581,975.
- G. Consider ratification/approval of the following Interlocal Contracts:

1. **Interlocal (expenditure) contract for FY 2020 CASE for Kids 21st Century Community Learning Center(s) Cycle 9, Year 4, in the aggregate amount of \$416,928 with the following entities:** Alief Independent School District in the amount of \$138,976 (82 students served); Humble Independent School District in the amount of \$138,976 (82 students served); Sheldon Independent School District in the amount of \$138,976 (82 students served).
 2. **Interlocal (expenditure) contract for FY 2020 CASE for Kids 21st Century Community Learning Center(s) Cycle 10, Year 2, in the aggregate amount of \$122,000 with the following entity:** AAMA (Association for the Advancement of Mexican Americans) in the amount of \$122,000 (85 students served).
- C. 10. **HCDE Interlocal Agreements with:** City of Kenedy, Kenedy, Texas; Pflugerville ISD, Pflugerville, Texas; City of Eagle Pass, Eagle Pass, Texas, and Feather River Hospital, Roseville, California.

Motion made by George Moore, seconded by Danny Norris to approve HCDE Interlocal Agreements with: City of Kenedy, Kenedy, Texas; Pflugerville ISD, Pflugerville, Texas; City of Eagle Pass, Eagle Pass, Texas, and Feather River Hospital, Roseville, California.

Motion passes with 6-0-1 voting to approve with Mike Wolfe abstaining.

- D. 3. **Contract renewal option for job no. 16/048YR Business and Facilities Consulting Services for Harris County Department of Education with:** Dana Lee, Indatatech, and RM Lanier Enterprise, LLC for the period of 11/15/2019 through 11/14/2020.

Business and Related: Dana Lee, Indatatech
Facilities: RM Lanier Enterprise, LLC

Motion made by Danny Norris, seconded by Richard Cantu to approve the Contract renewal option for job no. 16/048YR Business and Facilities Consulting Services for Harris County Department of Education with: Dana Lee, Indatatech, and RM Lanier Enterprise, LLC for the period of 11/15/2019 through 11/14/2020.

Motion passes with 7-0 voting to approve.

4. **Contract renewal option for job no. 17/001YR for CASE for Kids After School and Summer Direct Service Providers with the following vendor:** Project GRAD Houston for the period of December 13, 2019 through December 12, 2020.

Motion made by Danny Norris, seconded by Richard Cantu to approve the Contract renewal option for job no. 17/001YR for CASE for Kids After School and Summer Direct Service Providers with the following vendor: Project GRAD Houston for the period of December 13, 2019 through December 12, 2020.

Motion passes with 7-0 voting to approve.

7. ACTION ITEMS - NON-CONSENSUS

A. Consider approval of Resolution adopting Prevailing Wage Rates for HCDE public works/construction facilities projects.

Motion made by George Moore, seconded by Danny Norris to approve the Resolution adopting Prevailing Wage Rates for HCDE public works/construction facilities projects.

Motion passes with 7-0 voting to approve.

B. Consider prohibition of the use of any HCDE resources in support of the Harris County Educational Foundation including but not limited to the expenditure of money, the preparation of Foundation reports, submission of application for or implementation of Foundation grants, or a HCDE employee serving the Foundation in any official or advisory capacity. A HCDE employee may be designated as a Foundation liaison solely for the purpose of receiving information on Foundation activities (agenda item requested by Josh Flynn).

Motion made by George Moore, seconded by Danny Norris to consider prohibiting the use of any HCDE resources in support of the Harris County Educational Foundation including but not limited to the expenditure of money, the preparation of Foundation reports, submission of application for or implementation of Foundation grants, or a HCDE employee serving the Foundation in any official or advisory capacity. A HCDE employee may be designated as a Foundation liaison solely for the purpose of receiving information on Foundation activities (agenda item requested by Josh Flynn).

Motion made by Don Sumners to amend the motion to prohibit the use of any HCDE resources in support of the Harris County Educational Foundation by December 31, 2019. Motion died due to lack of a second.

Friendly amendment to the motion made by George Moore, seconded by Danny Norris to request a report from the superintendent to provide a plan to allow HCDE to phase out funding to the Education Foundation of Harris County and to table item 7.B until next month.

Motion as amended passes with 7-0 voting to request a report from the superintendent to provide a plan to allow HCDE to phase out funding to the Education Foundation of Harris County and to table item 7.B until next month.

- C. **Discussion and possible action regarding HCDE providing funding to the Education Foundation** of Harris County in support of scholarships, sponsorships, and grants to Harris County school districts

Motion made by Danny Norris, seconded by Mike Wolfe to discuss and take possible action regarding HCDE providing funding to the Education Foundation of Harris County in support of scholarships, sponsorships, and grants to Harris County school districts.

Substitute motion made by Mike Wolfe, seconded by Josh Flynn to table item 7.C. until the November regular board meeting.

Substitute motion passes with 7-0 voting to table.

- D. **Consider approval of Service Contracts for job no. 19/055YR for Choice Partners Consulting Services with the following vendor:** SGSG, LLC (dba Shepherd Government Services Group) in an amount not to exceed \$60,000 (sixty thousand dollars) including reimbursable expenses for the period of 10/16/2019 through 08/31/2020.

Motion made by Danny Norris, seconded by Mike Wolfe to approve the Service Contracts for job no. 19/055YR for Choice Partners Consulting Services with the following vendor: SGSG, LLC (dba Shepherd Government Services Group) in an amount not to exceed \$60,000 (sixty thousand dollars) including reimbursable expenses for the period of 10/16/2019 through 08/31/2020.

Motion passes with 7-0 voting to approve.

- E. **Consider second reading and approval of revised Policy BED (LOCAL).**

Richard Cantu left the meeting at 2:56 p.m.

Motion made by Don Sumners, seconded by Danny Norris to consider second reading and approval of revised Policy BED (LOCAL).

Motion passes with 6-0 voting to approve.

- F. **Consider adoption of resolution concerning emergency administrative leave with pay in accordance with Policy DEA (LOCAL).**

Motion made by George Moore, seconded by Danny Norris to adopt the resolution concerning emergency administrative leave with pay in accordance with Policy DEA (LOCAL).

Motion passes with 6-0 voting to adopt.

- G. Consider approval of agreement with Houston ISD to provide breakfast and lunch for Schools Division: ABS East, ABS West, and Fortis Academy** for the period of September 1, 2019 to August 31, 2020 in an amount not to exceed \$223,000. (Houston ISD changed its food program and it is now charging districts to provide meals).

Motion made by Mike Wolfe, seconded by George Moore to approve the agreement with Houston ISD to provide breakfast and lunch for Schools Division: ABS East, ABS West, and Fortis Academy for the period of September 1, 2019 to August 31, 2020 in an amount not to exceed \$223,000. (Houston ISD changed its food program and it is now charging districts to provide meals).

Richard Cantu returned to the meeting at 3:00 p.m.

Motion passes with 7-0 voting to approve.

- H. Discussion and possible action to fill HCDE Trustee Position 1 Precinct 2.**

Motion made by Don Sumners, seconded by Mike Wolfe to have Tom Cottar fill HCDE Trustee Position 1, Precinct 2.

Substitute motion made by Danny Norris, seconded by Richard Cantu to reopen the application process to receive applications for HCDE Trustee Position 1 Precinct 2 until noon on Friday, November 15th, to table this item until the November regular board meeting, to advertise in the Houston Chronical once a week for the next 4 weeks and to send out a press release regarding receipt of applications.

Substitute motion fails 3-3-1 with Josh Flynn, Don Sumners, and Mike Wolfe voting nay and George Moore abstaining.

No action taken on original motion, with 3-3-1 voting to have Tom Cottar fill HCDE Trustee Position 1, Precinct 2, with Eric Dick, Danny Norris, and Richard Cantu voting nay and George Moore abstaining.

The board did not enter into closed session.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
9. **RECONVENE** for possible action on items discussed in executive session
10. **INFORMATION ITEMS**
 - A. **Human Resources Information Items**
 - B. **September 2019 Employee Count**
 - C. **In collaboration with Education Foundation of Harris County, the Center for Grants Development submitted a product donation** request to H-E-B to support Teaching and Learning Center's 34th Annual R.T. Garcia Early Childhood Winter Conference scheduled for Saturday, February 1, 2020 at the Kingdom Builders' Center, 6011 W Orem Dr., Houston, Texas 77085.
 - D. **Schools Division Enrollment Report for September 2019**
 - E. **Revenue contracts less than \$50,000 (aggregate amount reported for this period is \$330,548)**
 - Between Teaching Learning Center and Channelview ISD - "Back to School Professional Learning", \$4,000.
 - Between Teaching Learning Center and National Literacy Professional Development Consortium - HCDE will provide services for NLPDC, \$47.25 per participant.
 - Between Teaching Learning Center and Lufkin ISD - "Composing & Decomposing Numbers Workstation Make & Take #1", \$4,650.
 - Between Teaching Learning Center and Lufkin ISD - "Composing & Decomposing Numbers Workstation Make & Take #2", \$4,650.
 - Between Teaching Learning Center and Channelview ISD - "Classroom Management training", \$1,250.
 - Between Teaching Learning Center and Young Audiences Inc. - "Managing FSA Project", \$1,500.
 - Between Teaching Learning Center and Galena Park ISD - "Math Professional Learning for Teachers", \$2,250.

- Between Teaching Learning Center and Cy-Fair ISD - "Lesson Modeling", \$850.
- Between Teaching Learning Center and Houston ISD - "Deep Dive in the New TEKS", \$1,250.
- Between Records Management and Huntsville ISD - "Records Management Services", \$6,000.
- Between Schools Division and Tomball ISD - Annual student contracts, \$41,210.
- Between Schools Division and KIPP Academy - Annual Student contracts, \$40,196.
- Between Schools Division and Goose Creek ISD - Annual student contracts, \$25,000.
- Between Therapy Services and Greater Gulf Coast Cooperative - Therapy service, \$27,664.
- Between Therapy Services and Pasadena ISD - Therapy service, \$17,834.
- Between Therapy Services and Avondale House - Therapy service, \$9,936.
- Between Therapy Services and Magnolia ISD - Therapy service, \$6,384.
- Between Therapy Services and Splendora ISD - Therapy service, \$2,660.
- Between Therapy Services and Columbia-Brazoria ISD - Therapy service, \$15,960.
- Between Therapy Services and Pearland ISD - Therapy service, \$44,650.
- Between Therapy Services and Pearland ISD - Therapy service, \$53,502.
- Between Therapy Services and Hempstead ISD - Therapy service, \$19,152.

F. **Non-monetary contracts for FY 2020**

- Between Head Start and San Jacinto Community College - Collaboration to discuss procedures for Area I HS low income children.
- Between Adult Education and Klein ISD - Adult Education & Literacy Services.
- Between Adult Education and St. Michael's Learning Academy - Adult Education & Literacy Services.
- Between Adult Education and Alief ISD - Location for Adult Education classes.
- Between Adult Education and Harris County Public Library - Adult Education & Literacy Services.

- Between Adult Education and Spring Branch ISD - Adult Education & Literacy Services.
- Between Adult Education and Northwest Assistance Ministries - Adult Education & Literacy Services
- Between Adult Education and City of Houston - Adult Education & Literacy Services
- Between Adult Education and St. Edith Stein Catholic Church - Adult Education & Literacy Services
- Between Adult Education and Pasadena ISD - Adult Education & Literacy Services
- Between Adult Education and Baker Ripley - Adult Education & Literacy Services
- Between Adult Education and Channelview ISD - Adult Education & Literacy Services
- Between Adult Education and Trinity Episcopal Church - Adult Education & Literacy Services.
- Between Adult Education and Shelton ISD - Adult Education & Literacy Services.
- Between Adult Education and The Salvation Army - Adult Education & Literacy Services.
- Between Adult Education and Foundry United Methodist Church - Adult Education & Literacy Services.
- Between Adult Education and Highlands United Methodist Church - Adult Education & Literacy Services.
- Between Adult Education and North Pasadena Community Outreach - Adult Education & Literacy Services.
- Between Adult Education and Harris County Public Library ISD - Adult Education & Literacy Services.
- Between Adult Education and City of Houston Parks and Recreation Department - Adult Education & Literacy Services.
- Between Adult Education and Christ the Servant Church ISD - Adult Education & Literacy Services.
- Between CASE and Rice University - Collaboration with Texas Policy Lab.

G. **Expenditure Interlocal contracts less than \$50,000**

- Between CASE and Pasadena ISD, CASE Debates, \$2,000.

H. **HCDE Head Start Performance Reports for the months of June, July, and August 2019**

11. **ADJOURN** - Next regular meeting is scheduled for Wednesday, November 20, 2019, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

Motion made by Mike Wolfe, seconded by George Moore to adjourn meeting.

Motion passes with 7-0 voting to adjourn

Meeting adjourned at 3:15 p.m.

Board President

Board Secretary